

Harvard City Council Minutes  
October 25, 2022

The regular meeting of the Harvard City Council was held at the Harvard Community Room on the above date. Notice of the meeting had been given by publication in the Clay County News. Roll call showed the following to be present: Council Members: Dean Winchell, Nate Brown, Lisa Jodway, Neil Riley, Frank VanCampen and Mayor Keith Ljunggren. Absent: Bruce Smith.

Mayor Ljunggren called the meeting to order at 7:30 p.m. stating the Open Meetings Law Poster is on the Southeast wall. The Pledge of Allegiance was recited.

Motion by VanCampen, seconded by Winchell to approve the Consent Agenda. Roll call: All Ayes, motion carried.

Arnold Motor Supply/Veh Maint Supplies	\$294.09
Aurora Coop/Fuel & Tractor Repair	\$2,055.27
Auto Glass/Windshield Repair	\$45.00
BCBS/Emp Health Ins	\$4,477.20
Ben Pavelka Enterprises/Crushed Concrete	\$699.00
Big G Ace/Operating Supply	\$21.38
Black Hills Energy/Gas Bill	\$344.78
Central District/Water Testing	\$124.50
Chemsearch/Sewer Chemicals	\$2,653.85
Comfort Inn/POAN Conf.	\$629.70
Delta Dental/Emp Dental Ins	\$378.18
Hometown Leasing/Excavator & Trk Loader	\$12,400.00
LARM/Liability Ins	\$47,426.02
Madison National Ins/Emp Life Ins	\$31.95
Menards/Maint Equipment	\$27.04
NE Public Health/Water Testing	\$241.00
SCPPD/Light Bill	\$3,793.58
Village Uniform/Mat Exchange & Janitorial	\$90.51

Public Comment: Hearing none.

Mayor Ljunggren stated that the January - September 2022 Harvard Rest Haven Minutes are available for review at the City Clerk's Office.

Motion by Riley, seconded by Brown to adopt Resolution 2022-7, Entitled: SIGNING OF THE YEAR-END CERTIFICATION OF CITY STREET SUPERINTENDENT 2022. Roll call: Ayes, Winchell, Brown, Jodway, Riley, VanCampen. Nays, none. Motion carried.

**RESOLUTION 2022-7**

**Whereas:** State of Nebraska Statutes, sections 39-2302, and 39-2511 through 39-2515 details the requirements that must be met in order for a municipality to qualify for an annual Incentive Payment; and

**Whereas:** The State of Nebraska Department of Transportation (NDOT) requires that each incorporated municipality must annually certify (by December 31st of each year) the appointment of the City Street Superintendent to the NDOT using the Year-End Certification of City Street Superintendent form; and

**Whereas:** The NDOT requires that each certification shall also include a copy of the documentation of the city street superintendent's appointment, i.e., meeting minutes; showing the appointment of the City Street Superintendent by their name as it appears on their License (if applicable), their License Number (if applicable), and Class of License (if applicable), and type of appointment, i.e., employed, contract (consultant, or interlocal agreement with another incorporated municipality and/or county), and the beginning date of the appointment; and

**Whereas:** The NDOT also requires that such Year-End Certification of City Street Superintendent form shall be signed by the mayor and shall include a copy of a resolution of the governing body authorizing the signing of the Year-End Certification of City Street Superintendent form by the mayor.

Be it resolved that the Mayor of Harvard is hereby authorized to sign the attached Year-End Certification of City Street Superintendent completed form.

Adopted this 25th day of October, 2022 at Harvard, Nebraska.

Motion by Riley, seconded by Jodway to approve a quote from Environmental Services in the amount of \$840.00 and a State Notification fee of \$200.00. Roll call: Ayes, Winchell, Brown, Jodway, Riley, VanCampen. Nays, none. Motion carried.

Motion by Riley, seconded by Winchell to approve a new roof and siding on the ballfield shed for a cost of not more than \$2,500.00 to be paid from Keno Funds, and the city maintenance department doing the repairs. Roll call: Ayes, Winchell, Brown, Jodway, Riley, VanCampen. Nays, none. Motion carried.

Motion by VanCampen, seconded by Winchell to approve the 1971 IHC Dump Truck and the 3 pt. 30 ft. Boom Sprayer as surplus and put up for bid with sealed bids due to the city clerk's office by 5pm on Tuesday November 8, 2022. Roll call: Ayes, Winchell, Brown, Jodway, Riley, VanCampen. Nays, none. Motion carried.

Maintenance Report by Ben Mattley  
Police Report - None  
Mayor Comments - The parking lines look good.  
Committee Comments - None

As there was no further business, motion by Brown, seconded by Riley the meeting be adjourned.

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Keith Ljunggren, Mayor

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Cheryl Walker, City Clerk